

# ST. PATRICK'S DAY Committee, Inc.

P. O. Box 836225  
Miami, FL 33283-6225

Telephone (305) 331-3974 or edwardrosemarie@bellsouth.net.

March 10, 2018

## CRAFT VENDOR APPLICATION

<b>Vendor Name:</b> _____ <b>Address:</b> _____ _____ _____			
<b>Phone: Bus:</b> _____ <b>Home:</b> _____ <b>Cell:</b> _____ <b>Email Address:</b> _____			
Name, persons to be present and items to be provided: <b>Name:</b> _____ <b>Number of Employees:</b> _____ <b>Business License No.:</b> _____ Please describe the types of items that you are bringing and approximate quantities _____			
<b>Tax ID Number:</b> _____ <b>Certificate of Insurance (CGL and Product Liability)Number:</b> _____			
Fee Schedule Below & Electricity yes ( ) no ( )	Unit Cost	Number of Units	Total
Vendor Fee - \$50.00/ unit space (12 ft.x12 ft) \$50.00 before Feb 16, \$75 Feb. 17-Mar.1			
Additional Space \$50/unit space			
Rental Tent - \$100.00 (10 x 10 ft)			
Rental Chairs \$2.00 each			
Rental Tables \$10.00 each			
Site Assigned	Total Amount Received		Date Received

The undersigned, in exchange for good and valuable consideration, hereby agrees to hold harmless and indemnify the St. Patrick's Day Committee, Inc. from any and all claims for casualty, personal injury or other loss or damage that arises out of or is related to the Vendor's participation in the St. Patrick's Day Festival to be held on Saturday, March 10, 2018. The undersigned further acknowledges that the Vendor Fee is **non-refundable** for any reason. In the event of cancellation, the Festival will not be re-scheduled

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Tax ID Number \_\_\_\_\_

Please make your check payable to: **St. Patrick's Day Committee, Inc.**  
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Miami, FL 33283-6225

The Festival will be held at Fred B. Hartnett Circle Park (2810 Ponce De Leon Blvd., south of Miracle Mile), from 12 Noon to 6 P.M. on Saturday, March 10, 2018. Please provide a copy of 1) the business license for your business (as applicable); and 2) a certificate of insurance naming the St. Patrick's Day Committee, Inc. as an additional insured.

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**Miami, FL 33283-6225**

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## **Application Process (Read Carefully)**

The Festival will be held in Fred B. Hartnett Park (2810 Ponce De Leon Blvd., South of Miracle Mile), from 12 Noon to 6 P.M. on Saturday, March 10, 2018.

### **Application Procedure**

1. All applicants must send the release of liability, insurance information, and vendor fees with their application.
2. All applications should be sent as early as possible as space is limited and allocated on a first come, first served basis.
3. Confirmation and additional information will be emailed no later than March 1, 2018, to notify you of acceptance. **FEBRUARY 16** is the deadline for receipt of applications **IF YOU WISH TO BE INCLUDED IN THE OFFICIAL FESTIVAL BOOK.**  
**NO APPLICATION WILL BE ACCEPTED AFTER MARCH 1, 2018**
4. Make checks payable to: *The St. Patrick's Day Committee, Inc.*
5. Mail check, application, release, and proof of insurance to: P.O. Box 836225, Miami, FL 33283-6225.
6. Do not send cash; your canceled check will serve as your receipt.
7. We cannot reserve any space without the completed application, signed release, and the paid entry fee. There shall be no refunds after **March 1, 2018.**
8. An accepted application is a commitment on your part to appear and participate in the Festival.
9. We reserve the right to place any vendor in a place of our choosing. However, you may indicate your preferred location in the space provided: \_\_\_\_\_.

### **Location and Set up**

1. Set up may begin on Saturday morning at 8:00 a.m.
2. All vendors must be set up and all vehicles removed from the Festival grounds no later than 11:00 a.m.
3. The Site Coordinator will arrive at the Festival grounds by 8:00 AM to provide assistance to vendors as needed. Indicate your need for electricity.
4. The site fee you have paid grants you a display of approximately 10 x 10 feet (with a 1 foot perimeter directly surrounding your site).
5. All vendors may provide their own tables, chairs, tents, etc. or rent from us for a fee (see front of this application for pricing and sizes).
6. We suggest that each vendor be prepared with waterproof tarps in the event of inclement weather.

### **Regulations**

1. The St. Patrick's Day Committee, Inc. reserves the right to refuse services, works and products in its sole and absolute discretion.
2. By submitting this application, you are committing to remain at the Festival until dusk. Do not break down until the conclusion of the Festival at 6:00pm. No vehicles will be permitted on the Festival grounds prior to the end of the Festival (regardless of inclement weather).
3. Your signature on the application is your commitment to abide by the regulations of the St. Patrick's Day Committee, Inc.